

REQUEST FOR INFORMATION

140 Park Avenue New City, New York 10956 Tel 845-708-9200 Fax 845-708-9222 E-mail info@shilale.com

Send all RFI's in writing to Michael Shilale Architects, LLP at the above address/fax number. **Only this form will be accepted, and no questions will be entertained via telephone. By submitting this Request for Information, the Contractor is stating that they have performed a thorough review of the drawings and specifications and the information requested is not contained in the construction documents.**

Project:		RFI No.
MSA File No.:		
NYSED No.:		
Contractor:		
Contract for:	Hazardous Materials Abatement <input type="checkbox"/> Demolition <input type="checkbox"/> Site Construction <input type="checkbox"/> General Construction <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Other <input type="checkbox"/>	

Specification Reference:	Drawing Reference:
---------------------------------	---------------------------

Description, complete with backup information as needed to fully convey the issue:	<input type="checkbox"/> Sketch/Information Attached
---	---

Contractor's Proposed Solution:	<input type="checkbox"/> Sketch/Information Attached
--	---

Impact on Cost:	Impact on Schedule:
------------------------	----------------------------

Trades/Specialty Contractors Affected:

Trades/Specialty Contractors Coordinated With:

Submitted By:	Requested Date of Response:
----------------------	------------------------------------

Architect/Engineer's Response:	<input type="checkbox"/> ID No. _____ <input type="checkbox"/> Attached <input type="checkbox"/> Sketch/Information Attached
By: _____	Date: _____